

Dear

I write in relation to unfair treatment, which I believe amounts to unlawful discrimination under the *Equal Opportunity Act 1984* (SA) on the basis of  
and in the area of

**Background**

**Desired outcome**

Please provide a written response to this letter within 14 days. If I do not hear from you within that time, I will consider lodging a formal complaint with the Office of the Commissioner for Equal Opportunity (SA).

Should you wish to discuss this further, you can contact me via

Regards,