



**Government of South Australia**

Equal Opportunity SA



# How to make a complaint.

We are Equal Opportunity SA.



You can tell us your problem.

We call it a **complaint**.



It can be about discrimination or sexual harassment at places like

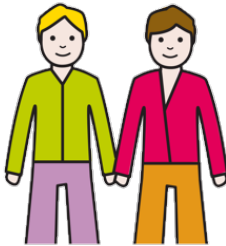
- Work.
- School.
- Housing.
- Doctor.
- Taxi.
- Shops.



## Discrimination



Discrimination is when you are treated differently from others because of things like:



- Age.
- Disability.
- Sex or gender identity.
- Sexual orientation.
- Race.
- Caring responsibilities.
- Religious appearance.



Discrimination is **not** ok.

## Sexual Harassment



Sexual harassment is when someone does something in a sexual way to you, and you do not like it.

Sexual harassment can happen when someone:



- Asks for sex.
- Shows you sexual pictures.
- Says sexual things.
- Touches you in a way that is not ok with you.

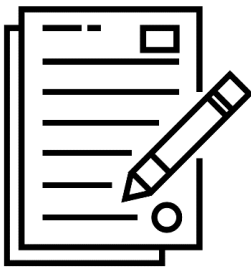


Sexual harassment is **not** ok.

## How to make a complaint



You can make a complaint.



If you want to make a complaint you can

- write a letter.
- fill in a form.

Or



- talk to us.

## What we do



We listen to you.



We talk about how to fix the problem.



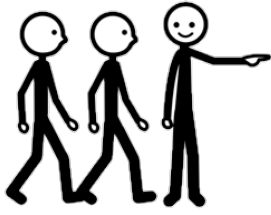
We may talk to

- you.
- the other person.
- other people you have asked to help you.



We may have a meeting with

- you.
- the other person.
- you and the other person together.



If we cannot help you to fix the problem, we will tell you where you can go for help.



Or you can talk to the **Tribunal**.

The Tribunal is like a court.

There are 2 types of Tribunal:



The South Australian Civil and Administrative Tribunal (SACAT).

**And**



The South Australian Employment Tribunal (SAET).

## Contact Equal Opportunity SA



If you don't know what to do, talk to our office or a lawyer.



Phone  
1800 188 173 or (08) 7322 7070



Email  
[equal@sa.gov.au](mailto:equal@sa.gov.au)



Website  
[www.equalopportunity.sa.gov.au](http://www.equalopportunity.sa.gov.au)



**Government of South Australia**  
Equal Opportunity SA

This document has been made in an easy-to-read way with assistance from JFA Purple Orange using images from Microsoft 365 and Open Symbols. This document was tested by people with intellectual disability.

Created January 2024.